

Quick Reference Guide

ITV Equipment Operation

Polycom HDX-8000

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To Turn on Equipment

- Tap the screen once to wake it up, and then select the "Southeast ITV" button.
- The televisions/projector will turn on.
- NOTE: if you hit the Activities button on the remote when the equipment is on, the Southeast ITV screen will appear.
 - Press the Activities button again to return to main input screen.



Power On/Power off

- Turns **ONLY** the projector On/Off



Selecting Cameras

- Press the Camera button on the remote's screen.
- Using the arrow keys, highlight the correct camera in the menu on the back TV and press OK.
- Allow for 3-4 seconds for the menu to appear and the camera to change.
- Camera choices are:
 1. Student Cam (Book with Cap)
 2. Instructor Cam (Book with Apple)



Southeast Missouri State University
Media Services
School of Extended Learning

FOR TECHNICAL SUPPORT
Phone: 573-986-6880
From Malden - Speed Dial 271
From Sikeston/Kennett - Speed Dial 71
<http://itv.semo.edu>

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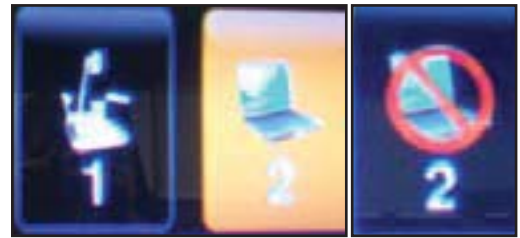
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Sending/Stopping Content

- Press Content on the remote.
- You have two options:
 1. Doc Cam
 2. Computer
- Use the arrow keys to select either the doc cam or the computer in the menu on the back TV and press OK.
- To STOP sending content, select the source you are currently displaying (one with the slash) and press OK.



Local Room Volume

- +/- Volume: VOL button



Camera Pan/Tilt and Menu Navigation

- Circular button with four arrows: controls the Pan and Tilt of the selected cameras



Zoom

- Small up and down arrow keys on right side of remote.



Turning off Equipment

- Set the camera to Student Cam.
- Press the Power button on the remote to turn off all the televisions/projector.
- Return the remote to its charging base. Ensure the charge light is on.



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